



**12 July 2024**

## **Strandline Resources Limited - Procurement Policy**

### **1 Code of Conduct**

It is imperative that all Strandline personnel recognise the commercial sensitivity of the work that both they and the Commercial and Procurement function are responsible for, and it is essential that we all rigorously follow the Code of Conduct as follows:

- act with the highest standards of professional integrity in all business relationships;
- be accountable for our actions;
- deal with Suppliers and Contractors in a fair and transparent manner;
- treat sensitive information with the utmost confidentiality; and
- not engage in information brokering.

### **2 Objective**

The Commercial and Procurement function provides a range of services and support required to deliver materials, equipment and third-party services to meet our operational requirements by:

- achieving best value for money in procurement to support business operations;
- meet all necessary requirements for Health, Safety and Environment, quality, schedule and cost effectiveness;
- encouraging participation from local and indigenous suppliers by giving full, fair and reasonable opportunities to bid competitively for new contracts;
- promoting ethical and accountable procurement practises from all Strandline employees; and
- procurement planning, assessment, effective contract management and reporting.

#### **2.1 Scope and Responsibilities**

The Commercial and Procurement function shall be involved from the start of any business opportunity where procurement services may be part of the scope of services. This shall include, but not be limited to:

- implementation of Contracts;
- purchasing of plant, equipment, materials, office equipment, IT, Site services etc.;
- asset hire;
- expediting purchase orders;
- freight & logistics;
- inventory management.



- requests for capital and operational expenditure; and
- Supplier prequalification and onboarding.

## 2.2 Delegation of Authority

Authority to commit expenditure shall be in accordance with the Delegations of Authority Procedure. Only Managers may make commitments for expenditure in their division and must take accountability for their departmental budgets. Approval may be delegated with the approval of the Chief Financial Officer to other Procurement personnel or managerial roles for specific projects.

## 2.3 Supplier relations

To ensure the integrity of the Commercial and Procurement function is managed effectively, the Commercial department will be responsible for coordinating contact with Suppliers and Contractors during a tender phase, or when the issuance of a Purchase Order or placement of a Contract has occurred.

## 2.4 Implementation

### 2.4.1 Management systems

The objective of the Commercial and Procurement function shall be to achieve compliance with these objectives through procurement processes and procedures. These will govern how the procurement activities are to be performed. A core set of processes, procedures and work instructions shall be available in Sharepoint.

### 2.4.2 Pronto

Pronto is the designated enterprise management system to manage all purchasing and inventory control. The Finance team in conjunction with the Commercial Team are responsible for facilitating the overall development, improvement, training and implementation of the system.

A handwritten signature in black ink, appearing to read 'J. Patarica', written over a light blue horizontal line.

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**Jozsef Patarica**

CEO

For and on behalf of

**Strandline Resources Limited (ASX: STA)**